

Florida A&M University Libraries

Tallahassee Florida 32307

LIBRARY RESOURCES IN SUPPORT OF THE MASTER OF EDUCATION IN CURRICULUM AND INSTRUCTION

Resources

Library resources and services are sufficient to ensure the achievement of the goals and outcomes of Curriculum and Instruction programs. The [University Libraries](#) provide collections of current books, periodicals, and pertinent reference materials, which are readily accessible to students and are sufficient in scope to support the curriculum. The Samuel H. Coleman Memorial Library (the main library) and branch libraries provide traditional print, as well as electronic access to full text databases, e-journals, and e-books. Library collections contain materials that support the Curriculum and Instruction curriculum directly and indirectly through interdisciplinary collections.

The following table shows library holdings targeted for use by the general campus and community population, as well as holdings targeted to support Curriculum and Instruction.

Library Resources	General	Education	Curriculum and Instruction
Holdings	1,398,922	86,110	32,925
Books	1,255,906	76, 938	30,631
Microforms	203,899	23,042	4,246
Media	25,068	35,431	8,050
Electronic Books	66,245	4,952	2,939
Journals/Serial	103,185	4,976	1,290
Electronic Journals	60,219	2,213	889
Electronic databases	320	30	15

The University maintains borrowing agreements and memberships that mutually enhance resources availability for FAMU and other Florida learning communities. Partnerships are with the [State University Libraries of Florida](#), the [Florida College System Libraries](#) and the [State Library of Florida](#). The Libraries are members of the [Florida Virtual Campus \(FLVC\)](#) which provides services to the users and staff of Florida's public college and university libraries. Florida public postsecondary college and university libraries provide services directly and indirectly to students and faculty of State of Florida postsecondary institutions. Over 262,943 volumes held by the other 39 Florida public postsecondary institutions supplement the FAMU Curriculum and Instruction collections. The following information details the additional resources and services available to FAMU students and faculty.

Libraries	General	Education	Curriculum and Instruction
State Universities of Florida	25,114,915	486,744	207,804
Florida College System	4,883,380+	95.340	55.139

Full onsite and reciprocal borrowing privileges to students and faculty at all 39 Florida public institutions of postsecondary education is provided. Service includes daily document delivery via statewide courier among nearly 300 libraries in the [Florida Library Information Network \(FLIN\)](#). FAMU students and faculty have access to the courier service for interlibrary loan transactions.

Faculty and students also have access to the [Publication of Archival, Library & Museum Materials \(PALMM\)](#) Collection. This collection is a cooperative initiative of the public Universities of Florida to provide digital access to unique archival resources for research and scholarship.

Expenditures for Curriculum and Instruction Resources

Year	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
University Libraries Budget	\$2,551,096.00	\$2,504,384.00	\$2,500,401.00	\$2,625,803.00	\$3,417,950.00
Curriculum and Instruction Expenditures					
Books	\$21,406.00	\$26,385.00	\$596.00	\$13,574.00	\$20,720.00
Journals	\$47,837.00	\$50,969.00	\$53,908.00	\$59,615.00	\$65,363.00
Databases	\$47,039.00	\$48,032.00	\$50,404.00	\$71,179.00	\$69,399.00
Total	\$73,182.00	\$125,386.00	\$104,908.00	\$144,368.00	\$155,482.00

In addition to the funds provided by the University, electronic resources in support of Education are funded by the Florida Virtual Campus and the Florida Electronic Library at an annual cost of approximately \$200,000.

Access to Collections and Services

Students, faculty and staff have access to collections, resources and services 24 hours a day, seven days a week, either through the 141 hours that the main library is open or through the library web page. Through the University Libraries' [web page](#), faculty and students have full access to the FAMU [library catalog](#) on or off campus, and the library catalogs of the [State University System](#) and [Florida College System](#) libraries. Online resources and services are available within the libraries, from campus computers, in faculty offices, and from residence halls. Off-campus access is also available 24 hours a day to authenticated users (students, faculty, and staff). Support services such as instruction, interlibrary loans, loan renewals, course reserves, reference assistance, and distance learning services are also accessible from the web page.

Services

FAMU Libraries provide a full range of traditional and innovative library services. Users have access to reference services via local and toll free telephone, electronic mail, [online chat service \(AskALibrarian\)](#), and fax. Services enable users to access and to use information resources in the libraries and from remote locations. The Information Commons, in Coleman Library, allows users to access main library services from one common area. Several Library services are available from this service point. Services include borrowing privileges, interlibrary loan, course reserves, reference and research services, and systems support services.

Borrowing Privileges

Students, faculty, and staff have borrowing privileges at the FAMU Libraries, and reciprocal borrowing privileges to the 39 public universities and colleges in Florida. Borrowers may view and renew items that are currently checked out through the online catalog.

Interlibrary Loan

Students, faculty, and staff who are currently enrolled and engaged in academic research have Interlibrary Loan (ILL) borrowing privileges to the 39 public universities and colleges in Florida and to other libraries globally. Requests may be initiated in person or through the online catalog, which along with reciprocal borrowing and the provision of licensed databases, provides access to materials that the University does not own.

Course Reserves

Print and electronic materials may be placed on reserve at the Libraries. The reserve service provides a central and convenient location for students to retrieve materials. These materials are owned by the University or come from the private collections of faculty who place materials on reserve for enrolled students.

Reference and Research Services

On site and virtual reference/research services are provided. Reference Services include individual research/consultation, the provision of electronic and print [research guides](#) including Education and the provision of online tutorials. Reference librarians provide a variety of instructional services to meet the information literacy needs of students, faculty, staff, administrators, and the community at large.

Instruction/Information Literacy

The University Libraries provide competent, quality, and timely instruction through a variety of instructional services. Information is delivered through informal and point of use instruction, individual and group instruction, formal orientations and literacy sessions, orientation to new student groups, subject specific scheduled workshops, printed handouts, research guides and online tutorials. Instruction is provided to local users as well as to distance learners. Library users should be able to differentiate between trustworthy and untrustworthy sources, and have the skills to use resources independently. Information literacy sessions are designed to equip users with the skills needed to locate, evaluate, and use library information resources and services. Formal

literacy instruction is based upon goals as defined by classroom faculty. These classes are held in state-of-the-art classrooms, which allow hands-on interactive instruction. Library instruction is based upon guidelines published by the Association of College and Research Libraries (ACRL) Guidelines for Instruction Programs in Academic Libraries.

Liaison Program

Librarians work with all academic units to assure that the collection supports defined curricular goals and that adequate services, including instruction are provided. The College of Education has appointed a representative to the Library Collection Development Committee. This liaison works in collaboration with library faculty to evaluate, select, and purchase resources recommended for Curriculum and Instruction.

Systems Support Services

The Systems Department provides and maintains 250 public computers along with software, hardware and support services necessary for providing and using information resources.

Computers are configured to provide access to the libraries' web page and online catalog.

Computers are also configured with various types of production software allowing users' access to the Microsoft Office Suite (Word, Excel, PowerPoint, OneNote, InfoPath, Groove, and Access), Write-N-Cite, Course Compass, SciFinder Scholar, and Census Tract. Designated computer areas make it possible for patrons to save documents temporarily to a designated hard drive. As a result of customer service surveys and analysis, several additional services have been made available.

Separate email stations have been installed near the Information Commons Desk. A Microtek 9800XL flatbed scanner that provides scanning of photos and multiple document formats and sizes is available. A Print-N-Go station is available for patrons who need to print documents hurriedly and go. Computers have been placed in group study rooms and in the Jazzman's Café and Study Lounge. Library users can print to designated print stations. Computers are located on each floor of the main library and in all branch libraries. A help desk is staffed as part of the Information Commons to assist users with software applications and technology support. Helpdesk staff assists patrons with directional questions, laptop registration and circulation, referrals and resolution of computing and printing needs and issues.

Staff

All Library and related personnel meet or exceed minimal educational requirements as defined by the Association of College and Research Libraries (ACRL). Librarians hold master's degrees from ALA accredited schools. Additionally, two faculty librarians have completed the specialists' degree in library science; four faculty librarians have completed master's degrees in other subject disciplines; and one faculty librarian has completed the Ph.D. degree in library science or information studies. The University employs 16 librarians. Support staff are also very well qualified, evidenced by one support staff holding a master's degree and 17 support staff holding bachelor's degrees.

Facilities

All faculty and students have full access to the facilities of FAMU's Coleman Memorial Library and branch libraries. These facilities more than adequately support faculty and student use of information technology for instruction, learning and research. Coleman Memorial Library occupies approximately 88,964 net square feet. Almost 20,000 additional square feet are available in the branch libraries. The University Libraries have a seating capacity of 834, including group study rooms, a student study lounge and cafe, and 20 graduate/faculty study carrels. The recent addition to Coleman Library also includes a state of the art information literacy classroom and teleconference rooms. All library facilities enjoy dense fiber optic wiring (one outlet for every 40 square feet of floor space) to the desktop. In addition to fiber wiring, much of the main library and its immediate grounds are wireless, enabling students and faculty convenient and generous access to the wireless network using their own supported laptops, or they may borrow one of 24 network-ready laptops from the Library Systems Department for use in the library.

The [Office of Instructional Technology](#) is housed in Coleman Library. Instructional Technology contains two teleconference centers/distance learning classrooms, with a combined seating capacity of over 50 people, designed for both satellite teleconferencing and for mediated viewing. The IMC also contains an open computer laboratory, television services, graphics and production laboratory, and faculty development laboratory. Non-print resources and equipment are available for faculty to borrow and/or view.

Florida A&M University Libraries
Education Journals

The library has access to over 1575 journals in support of Education, including 715 to support Curriculum and Instruction. The following is a hyperlinked list of the subject areas covered. The number in parentheses indicates the number of journals in the subject area.

- [Book Studies & Arts \(80\)](#)
- [College & School Publications \(59\)](#)
- [Education - General \(357\)](#)
- [Education, Special Topics \(241\)](#)
- [Educational Institutions \(23\)](#)
- [History of Education \(88\)](#)
- [Student Fraternities & Societies - U.S. \(12\)](#)
- [Theory & Practice of Education \(715\)](#)

Selected Journals in Support of Curriculum and Instruction

Currents in teaching and learning

09/01/2009 to present in [Education Full Text \(H.W. Wilson\)](#)

Curriculum administrator (1082-5495)

08/01/1996 to 09/30/2001 in [Academic Search Complete](#)

Curriculum and teaching dialogue (1538-750X)

06/01/2002 to present in [Academic Search Complete](#) and [OmniFile Full Text Mega \(H.W. Wilson\)](#)

Curriculum inquiry (0362-6784)

10/01/1976 to 12/31/2007 in [JSTOR Arts & Sciences IV Archive Collection](#)
1997 to present in [FCLA Wiley-Blackwell Titles](#)

Curriculum journal (London, England) (0958-5176)

03/01/1998 to 18 months ago in [Academic Search Complete](#)

Curriculum matters

01/01/2005 to present in [Educator's Reference Complete](#)

Curriculum review (0147-2453)

01/01/1990 to present in [Academic Search Complete](#)

Curriculum theory network (0078-4931)

07/01/1968 to 01/31/1976 in [JSTOR Arts & Sciences IV Archive Collection](#)

Elementary school journal (0013-5984)

1914 to present in [University of Chicago Press Journals](#)

Interdisciplinary journal of teaching and learning

06/01/2011 to present in [Education Full Text \(H.W. Wilson\)](#)

International forum of teaching and studies (1555-872X)

04/15/2007 to present in [Education Full Text \(H.W. Wilson\)](#) and [OmniFile Full Text Mega \(H.W. Wilson\)](#)

International journal of web-based learning and teaching technologies (1548-1093)

01/01/2006 to present in [Educator's Reference Complete](#)

JCT (Rochester, N.Y.) (1057-896X)

04/15/2002 to 12/31/2006 in [Education Full Text](#) and [OmniFile Full Text Mega](#)
2008 to present in [Freely Accessible Social Science Journals](#)

Journal of curriculum instruction (1937-3929)

2007-present in [Directory of Open Access journals](#) (DOAJ)

Journal of science teacher education (1046-560X)

01/01/1997 to present in [SpringerLink Contemporary](#)

New directions for teaching and learning (0271-0633)

1997 to present in [FCLA Wiley-Blackwell Titles](#)

Science teacher (National Science Teachers Association) (0036-8555)

11/01/2004 to present in [Educator's Reference Complete](#) and [Professional Collection](#)

Teaching & learning (Grand Forks, N.D.) (0887-9486)

2001 to present in [Freely Accessible Social Science Journals](#)
09/01/2007 to present in [Educator's Reference](#)